



June 29, 2009

Re: Request for Bid

To Whom It May Concern:

Missouri IncuTech Foundation dba Missouri Enterprise (ME), a nonprofit corporation is accepting bids for 60 business class laptop computers. See Attachment A for laptop specifications, warranty and accessory requirements.

Attached is information relating to minimum specifications of services, data to be included in the proposal, and evaluation criteria. All costs incurred in the preparation of a proposal responding to the bid will be the responsibility of the firm and will not be reimbursed by ME.

Proposals will be accepted until 5:00 PM on **July 10, 2009** at the Missouri Enterprise office in Rolla, Missouri or the proposals should be mailed or emailed to:

BJ Kennedy
Missouri Enterprise
1706 E. 10th Street
Rolla, MO 65401
Email: bkennedy@missourienterprise.org

It is the responsibility of the firm to insure that the proposal is received by Missouri Enterprise by the date and time specified above.

Regards,

Tricia Helton-George
Director of Administration

Attachment A – Laptop Specifications & Requirements

(Qty.55, 15” models)

CPU: Intel Core 2 Duo P8400, 2.26GHz, 3M L2 Cache, 1066MHz FSB
Memory: 4.0GB, DDR2-800 SDRAM, 2 DIMM
Keyboard: Internal English Keyboard Single Pointing
Video Card: 512MB Video Card
Hard Drive: 160B Hard Drive 9.5MM 5400RPM
Hard Drive Controller: Single pointing touchpad
Monitor: 15.4 inch Wide Screen WXGA LCD
Built in digital camera
Operating System: Windows XP PRO SP3 with Windows Vista Business License
English
Power Adapter: (QTY. 2) Power supplies
DVD-ROM Drive: 8X DVD+/-RW
DVD-ROM Drive: Cyberlink Power DVD 8.1
DVD-ROM Drive: Roxio Creator,9.0
Wireless NIC: WLAN 1397 (802.11b/g) 1/2MiniCard
Port Replicator
Battery: 9-Cell/54-WHr Battery
Warranty: 3 warranty support

(Qty.5, 17” models)

CPU: Intel Core 2 Duo T9600, 2.80GHz, 1067MHZ 6M L2 Cache, Dual Core
Memory: 4.0GB, DDR2-800 SDRAM, 2 DIMM
Keyboard: Internal English Keyboard Single Pointing
Video Card: 1GB Video Card nVidia Quadro
Hard Drive: 160B Hard Drive 9.5MM 5400RPM
Hard Drive Controller: Single pointing touchpad
Monitor: 17 inch Wide Screen WXGA LCD
Built in digital camera
Operating System: Windows XP PRO SP3 with Windows Vista Business License
English
Power Adapter: (QTY. 2) Power supplies
DVD-ROM Drive: 8X DVD+/-RW
DVD-ROM Drive: Cyberlink Power DVD 8.1
DVD-ROM Drive: Roxio Creator,9.0
Wireless NIC: WLAN 1397 (802.11b/g) 1/2MiniCard
Port Replicator
Battery: 9-Cell/54-WHr Battery
Warranty: 3 year warrant support